FRS UU – Board Minutes – July 22, 2026

Present: **Tom Himmel, Leslie Lawrence, Lori Clark, Andy Lobb, Liss Larson, Julie Menin, Sarina Kahn Reddy, Natalie Treat, Lark Madden, Renee Wolf Foster, Bob Higgins, Kathy Desilets**

Call to Order – Tom called the meeting to order at 6:05 PM. He explained the purpose of the meeting was a second reading followed by a vote on the Policy on Standing Committees and Board-Chartered Committees.

Discussion of Policy – Leslie reminded us that the policy had been set to board twice in advance of this meeting, including a version for 2nd reading and invited questions or suggestions for edits. Comments included:

- In the section on Committee composition, it was proposed that the minimum number of voting members should be reduced from 3 to 5 due to challenges in finding members for current committees. Members can be added later and interested people can attend meetings and participate in discussion, but do not have a vote. Suggestion accepted and edit made.
- Should the Ministry Committee be included? This group would support the minister, hear their concerns. The full duties of this committee need further definition. For example, do they have a role in performance review for the minister? We do not have a process for this review now. It was decided that we lacked the clarity to add this group to the policy at this time.
- Re: Decision-Making Authority, a question was raised about what constitutes an emergency. While an emergency can be difficult to define in advance, it is usually clear when one occurs. To clarify the decision-making process, new language was added reading With the exception of emergency situations, any decisions or actions encumbering church financial, personnel, or volunteer resources outside the approved budget must be developed in collaboration with and approved by, the Parish Board or the Church Executive Leadership Team before implementation."

Action: Approve policy on Committees.

> **Motion:** (name?) moved that the board adopt the proposed policy on board committees as revised at this meeting. The motion was seconded and passed without objection.

Leslie will distribute the policy to the Chairs of all Committees. Julie will mail the policy to Bill Zarakis. Leslie thanked the board for the extra meeting.

Further Discussion

- Ministry Committee will be discussed later.
- Board liaison with staff might be useful in bringing a new perspective re: role of board and work of the staff.
- The two committees responsive for finance are planning to meet twice during the summer to clarify their roles and approaches to spending.
- Next board meeting will be the Board Retreat on Sept. 9 at the Senior Center.
- Rev. Connie will arrive on August 3.

Adjournment: The meeting was adjourned by mutual consent at 8:37 PM.

Respectfully submitted,

Kathy Desilets, Parish Clerk

Policy included with notes